

**T&E CARE SCHOOL SUPPLY DRIVE
DONATION CHECK-LIST**

Please include this check-list form with your donations when mailed or dropped off.

Donor Name _____

Address _____

Phone number _____ Email _____

TOTAL value of all gift cards donated. \$_____ (see below to itemize)

Gift cards (list each one by store and value) (ie: 5@\$25 to Target, 5@\$25 to Walmart)

To the best of my ability, I state that the information above is accurate.

Signature _____ Date _____

PLEASE NOTE: Keep all receipts for items purchased with your tax records. Please note that T&E Care may sometimes reallocated donations if needed to balance family assistance. If you have any questions, please contact us at schoolsupplies@tecare.org.