

# T&E CARE HOLIDAY DONATION FORM 2019

Please include this donation form along with your donations when dropped off. PLEASE PRINT NEATLY.  
ONE FORM PER DONOR IS SUFFICIENT.

Your name \_\_\_\_\_ Group name, if applicable \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_ E-mail \_\_\_\_\_

**PLEASE PRINT NEATLY – T&E Care will email your thank you**

**Total value of ALL gift cards donated (include movie tickets) \$ \_\_\_\_\_**

Please keep gift cards separate in a clearly labeled envelope or baggie (**DO NOT WRAP**). Itemize all gift cards (stores, value & quantity), include family #, if applicable (use back if needed).

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**Total Estimated value of ALL “stuff” donated (DO NOT include gift cards) \$ \_\_\_\_\_**

### **FAMILY SPECIFIC donations:**

Please list the Family #(s) and a brief description of items donated such as “#15A coat, #49 food basket”. You do not need to list the items in a food, cleaning, college or toiletry basket – just note type of basket.

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

### **NON- FAMILY SPECIFIC donations:**

General description of goods donated including estimated quantity, if possible, such as “20 bags of food” or “3 boxes of cleaning supplies”.

\_\_\_\_\_

### **SPECIAL NOTES:**

1. Please label EACH gift carefully with the Family # and the child #, if applicable. Tags can come off easily making it hard to identify the recipient.
2. Keep all your receipts for your tax records.
3. In the spirit of giving, please note that T&E Care may reallocate donations in order to balance family assistance.

To the best of my ability, I state that the information above is accurate. \_\_\_\_\_ date \_\_\_\_\_

signature