

T&E CARE HOLIDAY DONATION FORM 2018

Please include this donation form along with your donations when dropped off. PLEASE PRINT NEATLY.

Your name _____ Group name, if applicable _____

Address _____

Phone number _____ E-mail _____

PLEASE PRINT NEATLY – TEC will email your thank you

Total value of ALL gift cards (including any movie tickets) donated \$ _____

Please keep gift cards separate in a clearly labeled envelope or baggie (**do not wrap**). Itemize all gift cards (stores & value) below for our verification purposes (use back if needed):

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Total Estimated value of ALL “stuff” donated (DO NOT include gift cards) \$ _____

Family Specific donations:

Please list the Family #(s) for which you donated

Bulk or Non-Family Specific donations:

General description of goods donated (if possible, give estimated quantity, such as “20 bags of food” or “3 boxes of cleaning supplies”)

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

SPECIAL NOTES:

1. Please label EACH gift carefully with the Family # and the child #, if applicable. Tags can come off easily making it hard to identify the recipient. Please describe, on back of form, your packages (i.e. #/color of bags/boxes, wrapping paper description).
2. Keep all receipts for your tax records.
3. In the spirit of giving, please note that T&E Care may sometimes reallocate donations in order to balance family assistance.

To the best of my ability, I state that the information above is accurate. _____ date _____

signature